

1292 Lord Strathcona Army Cadet Support Society
Meeting Minutes - Draft
Thursday April 15, 2010
ASU – Upstairs classroom

Attendance: J. Dobson, B. Horne, H. Gauthier, D. Smith, A. Poffenroth, J. Sanchez, F. Bayona, A. Tonchev, L. Dutnall, N. Bernier, E. Curtis, C. Baker, S. James, S. Brown, Michelle Thomas (Vice President), Michelle McFarlane (President), Capt. T. Kaczmarski, J. McTavish, C. Latheriole, D. Kroeker, Jennifer Sullivan (Secretary), Colin Fraser (Southern Zone Army Cadet League President), Terry Martin (Alberta Army Cadet League President).

Welcome:

- Michelle M. started the meeting at 1835hrs (6:35pm) and welcomed everyone.
- She reminded parents that the primary way the Society communicates is through email so it is encouraged that you either email the Society email and ask to be added to the list or include your email address on the attendance sheet where indicated.
- There will be two meetings this evening, this first one being our formal regular meeting for the Support Society and then a second one for those parents that may have concerns that they would like to bring up. The second meeting is not mandatory to attend.
- Michelle introduced our guests from the Southern Zone Army Cadet League – President Colin Fraser and the Alberta Army Cadet League – President Terry Martin and turned the time over to them.

League Report – Colin Fraser (President of Southern Zone Army Cadet League) & Terry Martin (President of the Alberta Army Cadet League)

- Primary mission is to support the Cadet Corp in Alberta, how they do this is the province is split up between 3 zones (Northern Zone, Central Zone and Southern Zone) within these zones League Reps are assigned to the Cadet Corps to help support them in their programs. Terry chairs the province.
- There is a memorandum of understanding with the DND with regards that the League helps stand support society's (start them) and continue to support and help with fundraising. The league is also here to help the staff and the Captain with the delivery of the program.
- Terry was pleased to see the number of parents that had turned out for our meeting and he noted that those corps with a strong support society tends to have strong Cadet Corps. And the participation level of the Cadets is high when parents are involved.
- The Cadet League is a civilian organization. When there is issues and questions then the league is there to assist and help out.
- There are links to the Army Cadet League's website on our Support Society's website so if you would like to browse or would like more information check it out.
- The League sponsors the Drill Competition and other activities in each of the zones as well as provincially. Right now there is some restructuring going on with some of the activities they have done in the past such as the Wilderness challenge.
- The primary role of the parent committee is to support and fundraise. You're here to support the CO and her/his staff in the delivery of the program. On the army side of things the parents don't get involved with promotions, or determining how the training is to go or determining where the Corp is going to go on the FTX's, these are the responsibilities of the CO and the staff.

- There are scholarships available to Cadets, most years the money sits there because no one has filled out the paperwork. Information on scholarships can be found on the League's website or see the CO for more information.
- A. Motion to approve the agenda by E. Curtis seconded by J. Dobson motion carried.
 - B. Motion to approve January 14th, 2010 meeting minutes by J. Dobson, seconded by C. Baker motion carried.

Reports:

President Report: M. McFarlane mentioned that some parents like to get together while Cadets are away on FTX's for a more social atmosphere. Everyone is invited just ask one of the executives for more information. There are some Cadets who would like to get together for some paintball. This is not a Support Society or a Corp activity. But whoever is interested it is for the whole day, there are parents who are willing to carpool out and back. There will be an email going out to all the parents with more information. Date is set for June 19th, 2010.

Fundraising Report

Past

Bottle Drive coordinated by Mr. & Mrs. Smith	1,253.00
Mundare Sausages	593.23
Christmas Poinsettias	265.00
Christmas Dinner - Silent Auction	307.00
- 50/50	191.50
Suncor Energy Community Service Grant Fall	750.00
Suncor Energy Community Service Grant Winter	750.00
Easter Lilies	318.00
Coco Brooks Pizza	<u>1,190.00</u>
TOTAL Raised 2009 - 2010 Training Year:	\$5,617.50

Upcoming Initiatives

Tupperware

Fundraising Flyer - we earn 40% of all sales

Regular Catalogue - we earn 15% of all sales

Wake-A-Thon

ASU cannot be used, look for another venue

Who, What, When, Where, How

Community Charity Donation - Suncor

Who, What, When, Where, How

Fundraising Grant - Suncor

Who, What, When, Where, How

There were prizes for the Easter Lilies top 3 sellers and the 3 top sellers for Coco Brooks. The six winners received money which they used towards purchasing stuff from the CFB – Edmonton Lord Strathcona Kit shop during their trip. Coco Brooks also sent a prize for the top seller for their fundraiser which will go to Corporal Kirkpatrick tonight.

J. Dobson mentioned the above initiatives for upcoming fundraising opportunities. Parents expressed no interest in the Tupperware at this time and the Wake –a-thon would be a lot of work in a short amount of time but maybe something to keep in mind for another time. Casino is still being working on, J.D. is just finishing the pre-approval process and then it will go on to the approval process. Terry mentioned the amount that can be raised with casino and other activities that can be available because of the casino funds available. Terry also mentioned that the League is a charitable organization and therefore can take donations for us and issue tax receipts. The League then writes the support society a cheque for the amount donated. Some companies will match charitable donations and in those situations the League would write a tax receipt for the individual and one for the company. Terry also mentioned SPIRT a donation incentive and he will make sure that the Corp gets that information for future information.

Bottle Drive – was mentioned but when the dates for the Corp. came up the dates were not available to do a bottle drive. It was suggested that in September we maybe do a bottle drive for the fall and our annual drive in January.

Treasurer Report: see attached Financial Statement for the year from July 1, 2009 to April 15th, 2010. Michelle noted that next year the support society will be cutting cheques when funds available instead of cutting cheques all the time.

Margaret Lau was not available for the meeting but sent the financial statement to Michelle McFarlane for the meeting. Motion to accept the financial statement that has been presented made by M. Thomas, and seconded by J. McTavish motion carried.

CO's report & League report:

Important dates coming up for the Cadets and the Corp:

There are a lot of opportunities in the next few weeks for our Cadets to get out into the community. Please make sure that if your Cadet commits to being at any of these events that they are present, on time and in uniform if indicated. We are having to let 3rd parties know how many cadets will be arriving for the activities noted below in green so we need parents support to make sure that those commitments are met. If you have questions you can talk to Officer Cadet McCartney. These opportunities help the Corp get recognized within the community.

April 25th, 2010 Sunday – St. George's Parade (more information to come) A contingent of Cadets will be joining other groups on parade, full dress uniform. Cadets marches to from the Mewata Armoury to the St. Stephens church.

April 30 – May 2, 2010 Friday to Sunday – EX Coyote Howl at Water Valley (warning order has gone out and can be viewed on the Support Society's website. Cadets must sign up for the EX so that the CO can arrange for staffing and supplies.

May 8th, 2010 Saturday – Range Day (more information to come when available)

May 14th– 16th, 2010 Friday to Sunday – Silver Expedition they will be going to Kanaskis (more information will become available for those in the Silver Star level only).

May 28th, 2010 Friday– King's Own 100th Anniversary – 2 senior cadets will be needed for the meet & greet (6:30 – 9:30) and will be part of the selling of 50/50 tickets that night and will earn a portion of the profit for the Corp.

May 29th, 2010 Saturday – Anniversary Parade 1pm on the Currie Parade Square (this will be the last event on the parade square before construction begins for the new development). We have been requested to provide as many Cadets as we can to help with set up and guiding and seating of guests as

well as offer any other support needed. Cadets will be in full uniform. (Warning order will be going out to inform parents of all the information)

June 4 – 6, 2010 Friday to Sunday – FTX Cougar Jump at Water Valley.

June 13th, 2010 Sunday – Annual Parade & Support Society Social (ACR)

June 24, 2010 Thursday – Movement Orders for Cadet Summer Camps (orders will not be given out before this date as the CO doesn't know when they will be available Parents are expected to attend as well to get fully debriefed.

Stores – renovations are wrapping up and the Corp's office and storage area should be completed and access granted to the Corp in the next couple of weeks.

***New * Food Policy** for the Armed Forces which includes the Cadet Corps. All fresh rations (homemade items) must now be done in a certified kitchen and with qualified staff. What does this mean for our Cadet Corp and us as parents. We are no longer to send homemade food stuff for any of our activities, this will now cost the society for any socials that we have in the future.

New Business

Annual Parade (ACR) Lunch In – J. Sullivan will be looking into Subway Sub's catering and will present options to the executive for final approval. The Society will be paying the bill for the food for all guests.

- R.S.V.P's will be needed but we will be estimating 150 – 200 persons.

Information – there is a Parent & Executive Information Booklet being worked on by J. Sullivan and will be available to view on the website when finished.

Reusable Shopping Bags – M. McFarlane has these and they are available to whoever would like them, just let her know. They are green with the Army Cadet League logo on them.

Hoodies – Hoodies are still available for \$45.00. Sizes will be posted on the website in the coming week. See J. Sullivan for purchase information.

Motion to adjourn by E. Curtis at 7:20pm Michelle dismissed the meeting.